



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		THE GRADUATE SCHOOL COLLEGE FOR WOMEN ,JAMSHEDPUR
Name of the head of the Institution	Dr. Veena Singh Priyadarshi	
Designation	Principal(in-charge)	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	09835544422	
Mobile no.	9835544422	
Registered Email	principalgscw@gmail.com	
Alternate Email	veena.priyadarshi@gmail.com	
Address	The Graduate School College for Women, Sakchi, Jamshedpur	
City/Town	EAST SINGHBHUM	
State/UT	Jharkhand	
Pincode	831001	

2. Institutional Status	
Affiliated / Constituent	Constituent
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Kumari Anamika
Phone no/Alternate Phone no.	09835544422
Mobile no.	9835544422
Registered Email	principalgscw@gmail.com
Alternate Email	veena.priyadashi@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://graduatecollege.ac.in
4. Whether Academic Calendar prepared during the year	No

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.50	2004	04-Nov-2004	03-Nov-2009
2	B	2.39	2017	09-Jun-2017	08-Jun-2022

6. Date of Establishment of IQAC	15-Jul-2015
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7. Internal Quality Assurance System		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Sensitization of the teachers with CBCS curriculum	28-Jul-2017 1	30

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Implementation of CBCS system at UG and PG level

Implementation of ICT tools for Teaching Learning Method.

Incorporation of CBCS classes in the existing Routine.

Encouraging Teachers to participate in seminars, conferences and workshops.

Encouragement for doing research work.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Implementation of CBCS system at UG and PG level	Implemented
Demand of more staffs to the University	Temporary staffs joined
Teachers were encourage to participate in conferences, workshop, seminars etc	Few teachers participated
Provision of ICT tools in every classrooms	Classrooms equipped with ICT tools
Demand of Promotion of Teachers	Sent to the University
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	10-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being a constituent college of Kolhan University the college follows the curriculum designed and approved by the Kolhan University. Syllabi are well designed to cope-up with the present challenges faced by the students to excel in the competitive examinations and at par with the standard of other Universities of excellence. Diverse assessment types, such as projects, presentations, and examinations had been incorporated to cater to different learning styles. We encourage our faculties to offer ongoing training and workshops to enhance their teaching methods and stay updated with the latest educational practices. Faculties are also engaged in research and share best practices within the institution. The curriculum was designed with flexibility to adapt to new trends, technologies, and student needs. We keep track of student's progress by regular analysis at departmental level. Parent -Teacher's meetings are annually held to review the progress of the students. The college has shifted from teacher-led instruction to student-centered learning environments that encourage active participation. We hold regular faculty

meetings to discuss curriculum delivery, share experiences and collaborate on challenges and solutions. The college use these meetings as a platform for professional development and continuous improvement. Self-assessments were promoted which is a culture of continuous improvement and growth.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours, Program	Nil	Nil	727
BSc	Honours, Program	Nil	Nil	132
BCom	Honours, Program	Nil	Nil	520
BCA	Nil	60	Nil	7
BBA	Nil	60	Nil	9
MA	Political Science, Psychology, History	Nil	Nil	227
MCom	Financial Accounting	Nil	Nil	330
MSc	Mathematics	Nil	Nil	46
BEd	Education	100	Nil	100
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1379	603	44	Nil	14

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
44	28	13	13	4	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The faculty members of this college mentor the students in their academic and career developments by offering insights into the available research opportunities and professional pathways. Our current students are connected with the alumni of this college for taking advice on career choices, internships, and job placements. Activities that promote teamwork and trust between mentors and mentees are being regularly encouraged. Diversity among our students is highly promoted to develop the feeling of oneness. We facilitate connections between students from different disciplines to broaden perspectives and enhance learning experiences. Regular meetings are conducted by the Prof In-Charge to discuss the issues faced by the mentors and mentees. Student's updates are provided to the parents in the parent teacher meetings. Each and every student is given equal opportunity to participate in the various inter or intra college events. Experts from the Department of Psychology have been appointed to look after the mental well-being of the students. Experts from the Department of Education in consultation with the Sport's In-charge takes care of the physical health of the students. Overall performances are regularly monitored by the head of the departments. Utmost care is given to each and every student for their overall development. Students are encouraged to take part as NSS volunteers. Mentors are encouraged to establish a foundation of trust with their mentees. They show genuine interest in their thoughts and concern. Students are encouraged to make their own decisions and learn from the outcomes. We facilitate a guidance based on self- discovery.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1976	44	1 : 45

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
55	44	11	0	28

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	Nill	Year	Nill	Nill
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Orientation programs are conducted for the students' awareness of evaluation and assessment system. Conducting virtual classes to clarify doubts and re-explaining the critical topics. Unit tests, Surprise test Quiz are conducted regularly prior to mid semester examinations. Regular conduct of group discussions, seminars and guest lectures. Industrial visits and field trips are arranged for the students and students submit the visit report which is also evaluated.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is guided by the norms of Kolhan University and has no separate academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Honours, Program	816	649	81
Nill	BSc	Honours, Program	123	101	84
Nill	BCom	Honours, Program	928	880	95
Nill	BCA	Nill	14	14	100
Nill	BBA	Nill	22	21	96
Nill	BEd	Nill	99	99	100
Nill	MCom	Financial Accounting	167	165	99
Nill	MSc	Mathematics	27	27	100
Nill	MA	History, Psychology	194	191	98

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	1	Null
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	2	2	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga Day	NSS NCC	30	130
Swachchata Pakhwara	NSS NCC	5	50
Aids Awareness Day	NSS	15	150
Van Mahotsava	NSS	3	40
Poshan Mah	NSS	3	25

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NSS NCC	Swachchata Pakhwara	5	50
The National AIDS Control Programme	NSS	Aids Awareness	15	150
Need of education for gender equity	NSS	Nil	2	100

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	Nill	Nill	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nill	Nill	Nill	2024

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	29116	Nill	Nill	Nill	29116	Nill
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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No Data Entered/Not Applicable !!!

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	60	3	1	1	1	0	0	10	0
Added	0	0	0	0	0	0	0	0	0
Total	60	3	1	1	1	0	0	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our college is a constituent unit of Kolhan University and all the purchase decision taken by the college is followed by the University guidelines. Our college have Advisory Committee, Purchase Committee, RUSA Committee, IQAC Cell and Account Department, through these committee all the Procedures and policies for maintaining and utilizing physical academic were done.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	e-Kalyan	272	Nil
Financial Support from Other Sources			
a) National	NSP	65	Nil
b) International	Nil	Nil	Nil

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NA	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Shardiya Utsav	Institutional	350
Annual Sports	Institutional	450
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NA

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

<p>The college administration has a very positive outlook towards decentralization and participative management approach. The aim of the college is to achieve excellence in academics, administration and infrastructure improvement. For this the college uses the following approaches: 1. The entire administrative work is carried by various committees duly represented by the teaching staff, non-teaching staff, and other stakeholders like building committee, purchase committee, finance committee, sports committee, cultural committee, library committee, canteen committee, etc. to conduct and monitor various activities of the college. Meetings are regularly conducted and resolutions are implemented accordingly. A transparent and participative system exists in the institution. 2. All the events and activities of the college are carried out with the co-operation of various departments. Interdepartmental working committees are formed for effective conduct of such programs and full support from the administration is extended.</p>
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6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum development is done by the Kolhan University. We follow the curriculum framed by the University. Some of our teachers are the members of the board of studies of their respective departments formed by the University and they contribute to the curriculum development in this capacity.
Teaching and Learning	Teaching learning is the core of any educational institution. An effective teaching style engages students in the learning process and helps them to develop critical thinking. We use many pedagogical approaches to make learning effective, pleasant and stress free. Our faculty try to make the learning environment more interactive and integrate technology into learning experience. We also practice collaborative learning strategies when appropriate. We aim at preparing our students to face political, economical, social and technological pressures and become successful and responsible citizens.
Examination and Evaluation	Under CBCS curriculum we have semester system of examination. Mid-term tests are conducted along with project works and class activities. End semester examination are conducted by the university and results thereof are sent by the university. Along with tests and exams regular class seminars, group discussions, quizzes, case studies are conducted to evaluate the student's learning which are a part of students overall internal evaluation.
Research and Development	Teachers here actively engage themselves in writing research papers, participating in various national and international seminars, conferences, and workshops. Most of the teachers have Ph.D degree and many of them are supervising research scholars for Ph.D and M.Phil programs. Some teachers have successfully completed Minor and Major Research Projects and some are in the pipeline.
Library, ICT and Physical Infrastructure / Instrumentation	We have one library with air conditioned reading rooms for teachers and students. Nearly thirty thousand

	books are available along with subscriptions for national dailies, magazines and journal. The library of the college will soon go for automation of library after shifting to the new premises. We have projectors, smart board, NRC with internet and digital classrooms and seminar hall.
Human Resource Management	As a constituent unit of Kolhan University the human resource management is primarily under the supervision of MHRD and University. At the institutional level all the staff are motivated to do their work honestly and their efforts are duly recognized, acknowledged and rewarded. All possible support is provided to ensure their development. Any issues related to the staff are taken into consideration by the administration seriously and if required endorsed to the university for speedy hearing.
Industry Interaction / Collaboration	There is no such industry collaboration as yet but it will soon be initiated by the institution. Students are taken for industrial visits and training programs to establish a connect between institution and industry. Invited lectures from eminent industry people are arranged in the interest of the students.
Admission of Students	The steering committee and admission committee looks after the entire admission process which is done primarily through Chancellor's Portal. Teachers, staff and technicians are roped in the process. Help desks are provided for students and parents regularly. The entire staff cooperates in the admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	E-governance is being implemented at all levels of administration in the college. All the administrative units are computerized and their functions are executed electronically. The process of admission, filling up of examination forms, downloading of admit cards and marks sheet, compilation and delivery of internal marks, and other office activities are conducted electronically. The planning and developmental activities of the college are also being done in this mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INTERNAL AND EXTERNAL AUDIT The external audit is conducted by the order of Kolhan University Administration only and as such the institution has to comply to the directives of the university in this regard. The internal audit of the institution is conducted from time to time by the college for which Chartered Accountants are hired who after completion of audit work submit the Audit report to the college which is later sent to the university.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Null	Null
Administrative	No	Null	Null	Null

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Need of education for gender equity	07/12/2017	13/12/2017	100	Null
Save Girl Child	12/02/2018	Null	92	Null
International	08/03/2017	Null	90	Null

Women's Day

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Plantation Drives were carried out several times. Cleanliness Drives were carried out. Save water campaign was carried out. Earth Day was celebrated. Smoking inside the college campus was strictly prohibited. Awareness for waste management was carried out. Use of dustbin the the premises for garbage management was made compulsory.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Rest Rooms	Yes	6
Physical facilities	Yes	Nil
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	Nil	Nil	Nil	Nil	Nil	Nil
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Use of Dustbins In The Campus 2) Retention of Rain Water 3) Plantation of Tree Sapling In The Campus 4) Minimization of the use of paper. 5) Switching off fans and lights whenever not needed. 6) Promoting the use of cycles and other fuel efficient alternatives of commuting 7) Promotion of use of shared vehicles

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Environment Awareness Programs: Environment awareness is crucial for all and with this motive students were involved in environment awareness programs. 2. Institutional Social Responsibilities: Each one teach one initiative was taken by the students. 3. Development of Departmental Book Banks for the needy students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://graduatecollege.ac.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college is located in a tribal dominated area of East Singhbhum district of Jharkhand. A large section of our students are from lower or middle class families. Many of them are from tribal societies or minority communities who are backward on various developmental parameters. Our institution is imparting education to these girl students from the last 50 years. Empowering these students is the vision and mission of the institution. We are ever committed to provide the best of knowledge, values, skills, competence and so on to bring about radical changes in their lives. Our students are excelling in the field of sports, industry, entrepreneurship, service sector, etc.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1.Preparation of next AQAR. 2. Conduct surveys and meetings with faculty, students and administrative staffs to gather insights on their perceptions of quality assurance processes and outcomes. 3. To collect relevant quantitative and qualitative data such as student performance metrics, faculty evaluations to provide a baseline for assessing progress. 4. Assign roles and responsibilities to individuals or teams for each activity. 5. Establish clear deadlines for the completion of each activity. 6. Schedule periodic meetings to assess progress against the objectives. 7. Maintain comprehensive documentation of all activities undertaken. 8. Encourage a culture of innovation by promoting new teaching strategies, research initiatives and collaborative works. By following this detail plan of action our institution can create a robust framework for quality assurance.