



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		THE GRADUATE SCHOOL COLLEGE FOR WOMEN , JAMSHEDPUR
Name of the head of the Institution		Dr. MUKUL KHANDELWAL
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		09835734774
Mobile no.		6205059191
Registered Email		principalgscw@gmail.com
Alternate Email		savitamishrajsr@gmail.com
Address		THE GRADUATE SCHOOL COLLEGE FOR WOMEN, SAKCHI, JAMSHEDPUR, JHARKHAND, INDIA
City/Town		JAMSHEDPUR
State/UT		Jharkhand
Pincode		831001

2. Institutional Status					
Affiliated / Constituent		Constituent			
Type of Institution		Women			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		DR. SAVITA MISHRA			
Phone no/Alternate Phone no.		06205059191			
Mobile no.		7091926972			
Registered Email		savitamishrajsr@gmail.com			
Alternate Email		smjsrindia@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://graduatecollege.ac.in/docs/aqar%2018-19.pdf">http://graduatecollege.ac.in/docs/aqar%2018-19.pdf</a>			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://graduatecollege.ac.in">http://graduatecollege.ac.in</a>			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.50	2004	04-Nov-2004	03-Nov-2009
2	B	2.39	2017	09-Jun-2017	08-Jun-2022
6. Date of Establishment of IQAC			15-Jul-2015		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

No Data Entered/Not Applicable!!!

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

During the Covid-19 Pandemic and the Lockdown since March 2020, student mentoring system was facilitated and continued online quite remarkably and successfully.

Water harvesting awareness week celebration started in collaboration with UMANG FOUNDATION, Women Empowerment mass programs started with Bhavprita Seva Samiti & Rotary Club Jamshedpur Chapter etc.

All departments shifted to online class mode very successfully during Covid19 period. All teachers started using online platform like Google meet, ZOOM, cisco webex etc.

Teachers contributed Video lectures for University Website.

Community Outreach Program and Institutional Social Responsibility made during Covid-19. Extension Activities like NSS, NCC, Community Outreach Programs, Extra-Curricular Activities.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
No Files Uploaded !!!	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

18-Feb-2020

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The College follows the curriculum designed by Kolhan University,Chaibasa. The principal of the college sets the time table schedule of each subject for teaching. The faculty members are instructed by the head of departments to complete the syllabus within stipulated time. Teachers are directed to engage extra classes as per requirements. For implementation of curriculum, teachers have included teaching methods such as presentation, assignments, and seminars for effective teaching. The college receives regular updates of circulars through letters and emails from the university, regarding the changes or modifications in the curriculum. The Principal informs the concerned teacher about changes in curriculum and gives them a copy of the same. The faculties receive all sorts of support from the university and college to understand the curriculum. Regular meetings are conducted and instructions are given for submission of Assignments and conducting internal tests and project work before end semester examination.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of	Duration	Focus on employ	Skill
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		Introduction		ability/entrepreneurship	Development
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>Nil</b>	<b>NIL</b>	<b>Nil</b>
<b>No file uploaded.</b>		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>BA</b>	<b>Honours, Program</b>	<b>03/07/2017</b>
<b>BCom</b>	<b>Honours, Program</b>	<b>03/07/2017</b>
<b>BSc</b>	<b>Honours, Program</b>	<b>03/07/2017</b>

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	<b>0</b>	<b>0</b>

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>NIL</b>	<b>Nil</b>	<b>Nil</b>
<b>No file uploaded.</b>		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>BBA</b>	<b>On Job Internship</b>	<b>7</b>
<b>BEEd</b>	<b>School Internship</b>	<b>298</b>
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<b>NIL</b>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours, Program	Nil	1133	951
BCom	Honours, Program	Nil	687	448
BSc	Honours, Program	Nil	207	146
BEd	Specialization	100	Nil	100
BBA	Nil	Nil	41	41
BCA	Nil	Nil	17	17
BSc	Information Technology	Nil	6	6
MA	History, Political Science, Psychology	300	Nil	255
MCom	Financial Accounting	240	Nil	252
MSc	Mathematics	120	Nil	59

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1709	566	26	0	11

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
26	26	13	4	4	4
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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is available in the College at different levels: academic, personal and psycho-social support, professional and career counselling and other services. Teachers take attendance of students regularly and maintained record of absentees. The Student Assembly facilitates peer mentoring as well as mentoring by teachers including the Principal of the College. The teachers meet the students associated with them regularly to bridge the gap between teacher and students. This approach helps creating better environment in the college.

Students are provided advice and support for improvement in academic performance. Updates of student's performance are provided to the parents in the parent teacher meeting. Periodic meetings are conducted by the Principal with HODs to review the punctuality and regularity of the students. Academic counselling is available for all students. The students are mentored at the time of admissions on the nature and prospects of the discipline that they wish to choose. Later, the new entrants are mentored at the time of Orientation. The fresh ideas will float in during the meeting. The teacher meetings are conducted on the regular basis. The class interaction meetings are being conducted twice in a semester for every class to know and to solve their problems. In addition, Tutorial Classes and Student Faculty Committee (SFC) meetings are important forums that facilitate one-to-one interaction between the mentor-mentee. In the Tutorial Classes, the teachers meet smaller groups of students to help them in resolving their curricular and other academic needs. In these classes, the students can discuss their academic and discipline related problems without any hesitation or peer pressure. Tutorial Classes are significantly valuable for slow learners and Hindi medium students. The SFC is another agency that strengthens mentor-mentee relationship and facilitates open and free discussion on broader academic matters related to College infrastructure and facilities, library, organizing seminars or conferences, educational field trips or any other curricular and co-curricular issue. The faculty mentors the students on matters related to higher studies, choosing an option for the future and/or any support or guidance for their different entrance tests. Every student participates in the events conducted in the college or other colleges with the prior permission of the concerned HOD. Disciplinary Committee of the college promptly curbs the indiscipline in the campus. Anti-Ragging Committee monitors the freshers by frequently visiting the sensitive areas within the campus and outside the campus. During the Covid-19 Pandemic and the Lockdown since March 2020, student mentoring system was facilitated and continued online quite remarkably and successfully. Similarly Extension Activities like NSS, NCC, Community Outreach Programs, Extra-Curricular Activities and Students Union have faculty mentors who advise and guide the students in organizational and leadership qualities and building peer rapport and interaction within these societies. Students of all Department Academic Societies are mentored by their teachers to organize, interact and lead the Society. Each department has well connected students active whatsapp group for all academic means and guidance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2275	26	1 : 88

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
55	26	29	0	18

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	Nill
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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end examination

end/ year- end  
examination**No Data Entered/Not Applicable !!!**

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Orientation programs are conducted for the students' awareness of evaluation and assessment system. Regular classes are conducted for students. Unit tests, Surprise test Quiz are conducted regularly prior to mid semester examinations. Regular conduct of group discussions, seminars and guest lectures. Industrial visits and field trips are arranged for the students and students submit the visit report which is also evaluated. Remedial classes are organized by the faculty members for their students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

**No Data Entered/Not Applicable !!!****2.6 – Student Performance and Learning Outcomes**

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
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**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

NIL**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION****3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	Nill	NIL	Nill	Nill
No file uploaded.				

**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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NIL		
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### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nil	Nil	Nil	Nil
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nil	Nil	Nil	Nil	Nil
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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	2.79
National	Psychology	1	Nil
International	Music (B.Ed)	1	Nil
International	BBA	1	Nil
National	Zoology	3	Nil
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Philosophy	1
History	1
Hindi	1
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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Eucalyptus	Dr. Banashree	Separation	2019	Nil	The Graduate	9

leaf powder as an efficient scavenger for Congo red from water: Comprehensive batch and column investigation	Dey	Science and Technology			School College for Women	
Highly porous iron-zirconium binary oxide for efficient removal of Congo Red from water.	Dr. Banashree Dey	Desalination and Water Treatment	2020	Nil	The Graduate School College for Women	9
Magnetic Cobalt Oxide Nano particles: Sucrose-Assisted Self-Sustained Combustion Synthesis, Characterization, and Efficient Removal of Malachite Green from Water	Dr. Banashree Dey	Journal of Chemical Engineering Data	2020	Nil	The Graduate School College for Women	13
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	Nil	Nil	Nil

Attended/Seminars/Workshops	Nil	1	Nil	Nil
Presented papers	1	Nil	Nil	Nil
Presented papers	Nil	1	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
PRE RDC	Ranchi	1	2
CATC	37 Jharkhand Battalion	1	12
NATIONAL CAMP EBSB	Muzzafarpur, Bihar	1	2
TSC-9	New Delhi	1	2
RDC	New Delhi	1	1
NIC	Rajasthan	1	1
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
RDC	Participation in Annual Republic Day Camp	Raj Bhavan, Ranchi	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NCC	37 Jharkhand Battalion	Swacha Bharat Abhiyan	3	54
NSS	NSS unit- II	Swacha Bharat Abhiyan	3	50
NSS	NSS unit- II	AIDS Awareness	3	50
NSS	NSS unit- II	Poshan Maah	3	50
NSS	NSS unit- II	Road Safety Program	3	50
NSS	NSS unit- II	Environmental Day	3	50

NSS	NSS unit- II	International Yoga Day	3	50
NSS	NSS unit- II	Menstrual Hygiene Day	3	50
NSS	NSS unit- II	world Earth Day	3	50
NSS	NSS unit- II	Interenational Women Day	3	50
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nil	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	Nil	Nil
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8.4	3.43
0.3	0.1

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Others	Existing
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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	NIL	2023

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	29500	Nil	529	Nil	30029	Nil
Journals	10	Nil	0	Nil	10	Nil
Others (specify)	21	Nil	0	Nil	21	Nil

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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	Nil	Nil	Nil

No file uploaded.

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	60	3	1	1	1	4	11	10	0
Added	0	0	0	0	0	0	0	0	0
Total	60	3	1	1	1	4	11	10	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
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8.4	126946.2	8.4	180964.9
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4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**No Data Entered/Not Applicable !!!**

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	E - Kalyan	250	Nil
Financial Support from Other Sources			
a) National	NSP	58	Nil
b) International	NA	Nil	Nil
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	Nil	Nil
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	WIPRO,	6	2

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	566	UG (HONS/GEN)	POL SCIENCE, PSYCHOLOGY, HISTORY, MATHEMATICS, COMMERCE	THE GRADUATE SCHOOL COLLEGE FOR WOMEN, JAMSHEDPUR	PG
2020	733	UG (HONS/GEN)	POL SCIENCE, PSYCHOLOGY, HISTORY, MATHEMATICS, COMMERCE	THE GRADUATE SCHOOL COLLEGE FOR WOMEN, JAMSHEDPUR	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabaddi	University Level	12
Boxing	University Level	1
Archery	University Level	3
Athletics	University Level	2
Football	University Level	15

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**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NA

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college administration has a very positive outlook towards decentralization and participative management approach. The aim of the college is to achieve excellence in academics, administration and infrastructure improvement. For this the college uses the following approaches: 1. The entire administrative work is carried by various committees duly represented by the teaching staff, non-teaching staff, and other stakeholders like building committee, purchase committee, finance committee, sports committee, cultural committee, library committee, canteen committee, etc. to conduct and monitor various activities of the college. Meetings are regularly conducted and resolutions are implemented accordingly. A transparent and participative system exists in the institution. 2. All the events and activities of the college are carried out with the co-operation of various departments. Interdepartmental working committees are formed for effective conduct of such programs and full support from the administration is extended

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The steering committee and admission committee looks after the entire admission process which is done primarily through Chancellor's Portal. Teachers, staff and technicians are roped in the process. Help desks are provided for students and parents regularly. The entire staff cooperates in the admission process.
Industry Interaction / Collaboration	There is no such industry collaboration as yet but it will soon be initiated by the institution. Students are taken for industrial



visits and training programs to establish a connect between institution and industry. Invited lectures from eminent industry people are arranged in the interest of the students.

Human Resource Management

As a constituent unit of Kolhan University the human resource management is primarily under the supervision of MHRD and University. At the institutional level all the staff are motivated to do their work honestly and their efforts are duly recognized, acknowledged and rewarded. All possible support is provided to ensure their development. Any issues related to the staff are taken into consideration by the administration seriously and if required endorsed to the university for speedy hearing.

Library, ICT and Physical Infrastructure / Instrumentation

We have one library with air conditioned reading rooms for teachers and students. Nearly thirty thousand books are available along with subscriptions for national dailies, magazines and journal. The library of the college will soon go for automation of library after shifting to the new premises. We have projectors, smart board, NRC with internet and digital classrooms and seminar hall.

Research and Development

Teachers here actively engage themselves in writing research papers, participating in various national and international seminars, conferences, and workshops. Most of the teachers have Ph.D degree and many of them are supervising research scholars for Ph.D and M.Phil programs. Some teachers have successfully completed Minor and Major Research Projects and some are in the pipeline.

Examination and Evaluation

Under CBCS curriculum we have semester system of examination. Mid-term tests are conducted along with project works and class activities. End semester examination are conducted by the university and results thereof are sent by the university. Along with tests and exams regular class seminars, group discussions, quizzes, case studies are conducted to evaluate the student's learning which are a part of students overall internal evaluation.

Teaching and Learning

Teaching learning is the core of any educational institution. An effective teaching style engages students in the

learning process and helps them to develop critical thinking. We use many pedagogical approaches to make learning effective, pleasant and stress free. Our faculty try to make the learning environment more interactive and integrate technology into learning experience. We also practice collaborative learning strategies when appropriate. We aim at preparing our students to face political, economical, social and technological pressures and become successful and responsible citizens.

Curriculum Development

The curriculum development is done by the Kolhan University. We follow the curriculum framed by the University. Some of our teachers are the members of the board of studies of their respective departments formed by the University and they contribute to the curriculum development in this capacity.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Admission process is done in online mode e.g. application form fill up, Registration all other concerned works related to admission is done through centralized process (Through Chancellor Portal site).
Administration	Partially enabled.
Finance and Accounts	NA
Examination	Semester examination form fill up and uploading of internal marks is done through University portal.
Planning and Development	NA

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	Nil	Nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
<b>Nil</b>	<b>NIL</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>
<b>No file uploaded.</b>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>Emerging Trends in Teaching, Learning Research : A Trans-disciplinary Approach , JWC Jamshedpur (MHRD, New Delhi)</b>	<b>1</b>	<b>04/02/2020</b>	<b>17/02/2020</b>	<b>14</b>
<b>Online faculty Development Program on Contemporaray Issues in Accounting and Finance, University College of Commerce Management Studies, M.S.U., Udaipur, Rajasthan</b>	<b>1</b>	<b>26/05/2020</b>	<b>30/05/2020</b>	<b>05</b>
<b>No file uploaded.</b>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>Employee Welfare Fund, PF, Group Insurance, Medical Allowance</b>	<b>Employee Welfare Fund, PF, Group Insurance, Medical Allowance</b>	<b>Scholarships</b>

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Both Internal and external audit of the books of accounts was carried out during the period, with the objective to enhance the accuracy and reliability of the books of accounts, by the college. The accounts department of the college ensured the following facts in the maintenance of the books of accounts of the college :- All the incomes were duly recorded in the books and its summary was prepared. All the expenditures were made in accordance with the set standards and approval by the purchase and advisory committees, chaired by the Principal. All expenses were duly monitored and entered into the cash book maintained by the accounts department of the college. An internal audit procedure was conducted by the accounting team/Financial Committee headed by Principal and including Bursars, Accountants, counter clerks and other accounting staff to identify errors or mistakes in the books if any, and to rectify them, if fund, on time. The accounts department has made timely submission of bills essential for release of any fund and utilization statements for any advance made. Reconised external auditors were appointed by the college to conduct the audit of the books of accounts of the college. Audit report was duly received for the year 2019-20 after through examination of the records.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL
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6.5.3 – Development programmes for support staff (at least three)

NIL
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	Nil
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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
VEHICLE TRAINING	Nil	Nil	Nil	Nil
YOUTH DAY	11/01/2020	11/01/2020	Nil	Nil
WOMEN'S DAY	08/03/2020	08/03/2020	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Water Harvesting Programme Van Mahatosa

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Ramp/Rails	Yes	Nil
Any other similar facility	Nil	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NIL	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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NIL	Nil	Nil	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Use of Dustbins In The Campus 2) Retention of Rain Water 3) Plantation of Tree Sappling In The Campus 4) Minimization of the use of paper. 5) Switching off fans and lights whenever not needed. 6) Promoting the use of cycles and other fuel efficient alternatives of commuting.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. To facilitate the fullest development of the potential of our girl students who are from diverse backgrounds and empower them to be successful individuals. Helping them excel in academics, improve their communication skills, develop competencies to be decisive, making them aware about health and sanitation, counseling about career opportunities, develop within them the ability of critical thinking and analysis, etc. through participation in various curricular and co-curricular activities with all available modern resources. 2. Taking into consideration the significance of creating awareness about environmental issues as responsible citizens we try to inculcate concerns about environment in the young minds of our students. Various programs on plantation, water harvesting, awareness about pollution, importance of eco-friendly lifestyles, judicious use of natural resources, etc. are conducted regularly in collaboration with NSS and NCC wings of the college. 3. Cancer Awareness Program conducted annually with Eminent doctors as Resource Person.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our college is located in a tribal dominated area of East Singhbhum district of Jharkhand. A large section of our students are from lower or middle class families. Many of them are from tribal societies or minority communities who are backward on various developmental parameters. Our institution is imparting education to these girl students from the last 50 years. Empowering these students is the vision and mission of the institution. We are ever committed to provide the best of knowledge, values, skills, competence and so on to bring about radical changes in their lives. Our students are excelling in the field of sports, industry, entrepreneurship, service sector, etc.

Provide the weblink of the institution

<http://graduatecollege.ac.in/>

## 8.Future Plans of Actions for Next Academic Year

Observing the Covid-19 situation, Upgrade the Infrastructure and Resources to further Empower the College in this Massive Online Shift . Develop collaboration with institution of Women on matters of empowerment , ecology and entrepreneurship. Upgrade the acoustics of Seminar Halls provide more Desktops and Laptops in the College to match the available Online Platforms especially in view of the fact that in the suggested Blended Learning proposed by the higher bodies, online teaching is proposed as per university and UGC guidelines. It is also proposed to develop and add an experiential learning component to the

Program, which could be done through any existing work done by Student Societies. Procure implements/tools for Sanitization under Standard Operating Procedures. Strengthen efforts towards Mental Health Support in the changed circumstances. Awareness about Environment and Waste and engagement with questions of Equity, Justice and Economic Distribution and end to Endless Consumption. Online/Offline Value-Added Course completion. Organize Online/Offline Faculty Development awareness Programs. Organize International and National Webinars/Conferences/Symposia. Develop Consolidate National Networks and Collaborations providing them IT Tools. Build collaborations with bodies/Organizations in Government/Private Sector. Weigh possibilities of supplementing Swayam MOOC and implementing it. Continue to strengthen links with the other college for quality resource person and others to enhance the quality. Enable PwD Students and Faculty by Contemplate inclusive, integrative Online Teaching Modules and prescriptive proposals for Online Teaching of large Generic Elective Classes and Skill Enhancement Classes. Further Strengthen and Consolidate the working of Career Guidance and Placement Cell . Make the College an attractive destination for Recruiters around. Organize Job Fairs. Organize Pre-Placement Talks, Workshops, Fellowship and Internship Programs. Organize Job Talks and Workshops with Academic and Research institutions. Sustainable Cities and Communities. Develop the Community Outreach Program encourage all other departmental progressive Projects. Consolidate the Two Best Practices . Activate NSS NCC college wings to spread awareness about self-hygiene, immunity, Covid-19 sorts of community disease, Environmental Peace and Harmony and Environmental Consciousness and also Consciousness and Respect towards Heritage to see all through Amrit Mahatswa. Collaborate with more NGO for constructive programs for students and society.